24 October 2014

DAT147 – information about the remaining review procedure

The first round is now finished, i.e. the surveys have been submitted and received reviews as planned. The remaining work to be done is mainly between the supervisor and his/her group(s) according to the following outline.

- The student group should consider review comments and update the survey paper accordingly and resubmit it to Easychair. This can be done at any time, but by November, 6th at the latest.
- The supervisor should check the resubmitted survey paper to see if it has been updated according to the review comments received, i.e. **all review comments,** and not only the supervisor's own comments. It is **up to the supervisor to judge** if the update is satisfactory. In some cases comments can be impractical to implement or different comments may be contradictory. If the **updated survey is acceptable** according to the supervisor, he/she will give an updated review and suggest a final accept. This can be done at any time, but not later than November, 19th.
  If the **updated survey is not acceptable** another round (or several rounds) has to be carried out, but the final acceptance of the survey should not be later than November, 19th.
- When the survey paper is finally accepted by the supervisor a formal accept decision will be made by the examiner.
- The students should make a quick check of the final versions of the surveys that they reviewed to verify that their review comments have been properly addressed, i.e. implemented to an acceptabe extent. A short email stating the result of the check should be sent to one of the TAs, Iosif Salem or Thomas Petig respectivly. Normally, the expected result is that review comments have indeed been addressed, in which case the email could just state this in one sentence.
  However, in some cases the student could point out that some comment has not been properly addressed. The TA will then inform the supervisor of this fact.
  This activity will take place after that that the supervisor has suggested an accept and should be finished before November, 24th.